

Tom Farrell Financial & Mediation
The Hub Business Centre
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FAMILY MEDIATION TERMS AND CONDITIONS OF BUSINESS

Fees:

The current fee rate is £275 per hour (no VAT). In certain circumstances, I can offer a fixed fee for specific work, subject to prior written agreement. Sessions, their duration and frequency, are always agreed by all parties in advance.

Cancellation:

Other than in exceptional circumstances (to be determined by the mediator), any cancellation of meetings with less than 24 hours notice, will result in the full fee rate being charged to the party who has cancelled the meeting.

Sharing of information and confidentiality:

We may decide to work together with an interdisciplinary team of professionals, to give you the help that you need throughout this process. Teamwork relies upon effective sharing of information, to give the best and quickest outcome. Any information that is considered **legally privileged, without prejudice or confidential** as a part of this process, will remain so when shared with other members of the team, who will all agree to be bound by the terms of our agreement to mediate.

In signing this document, you are agreeing for your information to be shared and stored in this way.

Data Protection & Direct Marketing – Information held about you:

In order to understand your circumstances properly, I may need to obtain certain information from you about your financial and personal circumstances.

All information is treated as confidential, however by accepting my Terms and Conditions of Business you agree that the information that you give me may be disclosed to third parties for the purpose of assessing your financial situation.

You must obtain the authority of any third party to give consent on their behalf. Your signature indicates that we may process such a third party's data on the basis that you have obtained consent to give this information on the third party's behalf.



This is my standard Terms and Conditions of Business upon which I intend to rely. For your own benefit and protection you should read these terms carefully before signing them. If you do not understand any point please ask for further information.

Disclaimer:

Tom Farrell also trades as Tom Farrell Financial Planning, an appointed representative of the On-Line Partnership Limited which is Authorised and Regulated by the Financial Conduct Authority. As your Mediator, I am not permitted to give you legal advice, or financial advice in respect of this appointed representative status and in signing this form, you accept that these Mediation services have no connection to any other services offered by Tom Farrell.

By signing these Terms and Conditions of Business:

1. You agree that the information I hold about you can be held on computer and/or paper files.
2. You agree that any information that you give us may be disclosed to third parties (e.g. other agreed advisers) for the purpose of establishing likely insurance costs and borrowing capacity, as well as other professional advice, as required.
3. You agree that these terms are for the purposes of Mediation services only and are not connected to any other services offered by Tom Farrell.
4. I agree that any consent given by you under paragraph 2 above may be withdrawn by you at any time by contacting me in writing at:

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I/We acknowledge receipt of the Terms and Conditions of Business (Version xxx) and by my/our signature(s) confirm that I/we have read and understood the same and agree to be bound by them.

Signed:

Signed:

Print:

Print:

Dated:

Dated:

Signed for and on behalf of Tom Farrell Financial & Mediation:

Dated: